

Service Committee
April 19, 2010
5:45 PM
Minutes

Call to order: Mr. Deeds called the meeting to order at 5:46pm.

Roll Call: Present for roll call were Mr. Deeds, Mrs. Turner and Mr. Wynkoop. Also in attendance was Mayor Ebert, Bill Sims (Construction Svcs), Matt Peoples (Public Works), Steve Smith (WWTP), Gary Schmitt (Water), Steve Farst (EMH&T), Dick Miller, Shawn Starcher (Streets) and Nanisa Osborn.

Mr. Wynkoop moved to approve the minutes of the March 15th, 2010 Service Committee Meeting, seconded by Mrs. Turner.

VOTE **AYES:** Mr. Wynkoop, Mrs. Turner, Mr. Deeds
 NAYS:
 Motion carried.

Staff Reports:

Bill Sims – 2010 Street Program has signed contracts and the pre-construction meeting will be this week. Starting date will be in May and continue until August 2010. Old Creek Lane will have a mill and overlay, as well as East Hocking Street. Residents have been notified. Diley Ridge work is taking place along Eichorn Drive; grading and sodding. Dove Parkway / Robinette / Rutherford installation of street lighting is 50% complete. Misc. items were completed at the Interurban. The unveiling of the historical marker is May 21st, so everything should be finished by that point. The architect has met with staff to plan the interior. Mr. Deeds notified Mr. Sims of two cracks on Crossett Ct.

Matt Peoples – A preliminary design meeting was held today for the layout of the Gender Road Project through the OPWC at the intersections of Gender / Winchester Blvd and Gender / Foxhill. The funding issues will remain as a pended item until the budget is addressed in July.

Dick Miller – The Spring Street Tree installation began today. 15 of 59 trees were installed in Ashbrook Village. Friday, April 30th is Arbor Day and he will be at Indian Trail at 1:30pm. Everyone is invited. The STAB tree give-away will be May 1st at 9-11am in Stradley Park. Potting Day is Friday, May 7th at 400 Ashbrook and all are invited. Weed spraying has begun.

Steve Smith – The revised sewer use ordinance will be going forward to council. Diffuser replacement is finished. The blowers are being worked on and one may be replaced. Two groups from Colorado came through to look at the Sludge Press. SEMS – Security Environmental Management Systems – is a software package that we have begun using and will help with the transition to a City.

Shawn Starcher – Crews completed first road-side mowing and weeding of the season. Trash has been cleaned up along 33. Sod was laid at the skate park and Interurban building. Metal landscape edging will be installed along the mulch beds. Four of the crew will be attending a Flagging Safety classes and Chainsaw/Chipper safety classes.

There have been four signal failures this year at the Railroad crossing. Two were weather related and two were vandalism. Deputies have taken a report. This presents a safety concern. Staff will meet with the Rail Company to discuss this issue in the future.

Gary Schmitt – Staff has completed the upgrading on the Water Plant laboratory.

April 5th there was a water service line repair on Braeswick Ct. and a water main break on Franklin Street.

Hydrant flushing is 70% complete.

Service connections on Trine Street may be moved next week.

Stradley Place fountain and the swimming pool are being prepped for the summer.

Engineer's Report:

Mr. Farst stated that they had the technical meeting regarding the Gender Road project. Left turns lanes will be added on Gender at Foxhill Drive, bike path will connect and a second left turn lane will be added at Gender / Winchester.

Pended Items:

09-26 Stormwater Revisions – Matt Peoples

We are still working to clear up some points. It should be done by the next Service Committee meeting.

09-27 Utility Extension Reimbursements - Matt Peoples

No progress at this time.

10-09 Mailbox Replacement Policy

Mr. Peoples went over some changes. The verbiage will state mailboxes will be replaced like for like. They want to ensure that the mailboxes are initially strong enough to handle the weather.

New Items for Discussion:

10-10 Plan Review Fee Revisions – Matt Peoples

After review, it was determined that the \$300 per page review fee was too much and we can do it for \$100 and not lose money. This will help the smaller projects. They are proposing to revise the Development Fee Schedule under section 9.2.2 to have C and D be \$100 / sheet and E be \$25 / sheet. Discussion ensued.

Mr. Wynkoop moved to take this to full council; seconded by Mrs. Turner, who will also sponsor the legislation.

VOTE **AYES:** Mr. Wynkoop, Mrs. Turner, Mr. Deeds

NAYS:

Motion carried.

10-11 Skate Park Recognition – Bill Sims

Mr. Sims took the opportunity to thank local businesses and individuals that gave donations to the Park.

Keller Concrete	DS Builders	Seals Excavating
Sunbelt Rentals	Gary Bumpus	Home Depot
Curts Brother	Kaden Charles Salon	Decker Nursery

Approximately \$3000 was gathered in donations and 8-10 local teens helped with the opening day. Everyone's help was very much appreciated and brought the community together. Discussion ensued.

10-12 Ashbrook Tower Lease Agreement – Matt Peoples

We have been approached by a company that would like to put an antenna on top of the Ashbrook Tower. We currently have 2 cellular antennas on top of towers in the Village and a lease for a third. They generate monthly revenue for the Village. This new company will be coming in to do testing for the site and they will still have to go through some lease agreement language. The project is currently on hold. It would have to be innocuous.

Old/New Business:

None at this time.

Adjournment

Mr. Wynkoop moved to adjourn this meeting of the Service Committee, seconded by Mrs. Turner.

VOTE **AYES:** Mr. Wynkoop, Mrs. Turner, Mr. Deeds
 NAYS:
 Motion carried. Time out 6:26pm